

# **WALKER RIVER PAIUTE TRIBE** **HOUSING DEPARTMENT**

## **Improvements to Promote Healthy Homes Program Policy: COVID-19 Prevention**

These policies and procedures were adopted by the Walker River Tribal Council by Resolution #WR-121-2022 on November 22, 2022.

This Assistance Program and Policy complies with the Walker River Paiute Tribe's Indian Housing Plan provisions regarding CARES Act Funding that was implemented in response to the COVID-19 pandemic. This Policy is a temporary policy and will terminate on September 30, 2025 (unless extended by the Federal government).

### **1. GENERAL PROVISIONS**

#### **A. Purpose**

The Purpose of this Policy is to provide assistance to eligible Tribal members residing on the Walker River Paiute Tribe Reservation to improve their homes so as to ensure and promote the health and well-being of residents, and to prevent or minimize the effects brought on by COVID-19 pandemic. This Policy will provide a process to purchase, maintain and repair hearing and air conditioning systems to promote healthy air quality.

#### **B. Application of Policy**

This policy is applicable to all eligible low-income persons residing on the Walker Rive Paiute Tribe Reservation.

#### **C. Availability**

This service will be provided based on the need and will be contingent on availability of funding and resources.

### **2. ELIGIBILITY REQUIREMENTS**

**A. Tribal Membership.** The applicant must be a member of the Walker River Paiute Tribe, and provide a copy of his/her membership card.

**B. Income Requirements.** Low-Income persons residing on the Walker River Paiute Reservation, whose income does not exceed 80 percent of the median income for this area, as determined by the Secretary of Housing and Urban Development, with adjustments made based on household size.

a) Maximum assistance based on availability of funding

b) Priority given to the near-elderly and elderly tribal members (55 years of age and older)

**C. A resident of the Walker River Paiute Reservation.**

- a) Must provide proof of residency (driver license, utility bill, etc.)
- b) A Homebuyer under WRHD management, a homeowner or homebuyer.
  - 1. Homeowners MUST provide proof of homeownership (title/deed, court documents, etc.)
  - 2. Homebuyers for houses under WRHD management must be current with all duties under their agreements with the WRHD for at least one (1) year prior to applying.
  - 3. Homebuyers with a bank mortgage must provide documentation of their mortgage/purchase agreements.

**3. ADDITIONAL CRITERIA**

- A. One (1) applicant per household.
- B. An applicant cannot apply for services for another person's residence.
- C. An applicant can only apply for services at the home that is their primary place of residency.
- D. Application
  - a) Persons must fill out an application for assistance (COVID-19). This is the basic record of each person applying for services. Each applicant will be required to provide all information as requested, sign all necessary forms, and provide documentation of income for their household.
  - b) All Information provided to the Walker River Housing Department is confidential and will be used for the purpose of determining eligibility.

**4. ALLOWABLE EXPENDITURES**

- A. Funds may be used to purchase, repair, renovate or maintain:
  - a) Pellet Stove
  - b) Wood Stove
  - c) HVAC
  - d) Furnace
- B. The Walker River Housing Department may determine unlisted services or materials are needed for an emergency if it affects the well-being, health, safety, or structural integrity of a home.

**5. APPROVAL**

- A. Each application will be reviewed by the Housing Department Executive Director or the designated employee for eligibility.
- B. All applications will be considered, with priority given to near-elderly and elderly Tribal members.
- C. Level of assistance will vary by household. The maximum assistance must NOT exceed \$12,000.00 per applicant. All funding will be contingent upon availability of funds.
- D. If a contractor/service provider is needed, this will be selected at WRHD's discretion.



# **WALKER RIVER PAIUTE TRIBE** **HOUSING DEPARTMENT**

## **Improvements to Promote Healthy Homes Program: COVID-19 Prevention**

APPLICATION FORM

**MUST BE A LOW-INCOME TRIBAL MEMBER RESIDENT OF THE WALKER RIVER PAIUTE  
RESERVATION. PRIORITY GIVEN TO NEAR-ELDERLY AND ELDERLY**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

SSN #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Monthly Income: \_\_\_\_\_ Source of Income: \_\_\_\_\_

Please circle the type of assistance you are requesting:

NEW HVAC

REPAIRS

PELLET STOVE

WOOD STOVE

Please explain the type of assistance you are requesting:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1.) Are you 55 years of age or older? \_\_\_\_\_

2.) Is your primary place of residency on the Walker Rive Paiute Reservation? \_\_\_\_\_

By signing you agree that the above information is true and accurate to the best of your knowledge and you understand that falsifying information to receive federal assistance is punishable by law and will potentially eliminate you from receiving future assistance through WRHD programs.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Please submit the following: Proof of Tribal Enrollment, Copy of ID, Proof of Residency, Proof of Homeownership (if applicable), Proof of Income, Family Composition, and other requested documents. THE APPLICATIONS WILL NOT BE REVIEWED UNTIL ALL REQUESTED DOCUMENTS ARE SUBMITTED. ALL SERVICES WILL BE CONTINGENT UPON THE AVAILABILITY OF FUNDS.