



# REQUEST FOR PROPOSALS LITTLE LEAGUE BASEBALL FIELD WALKER RIVER PAIUTE TRIBE

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The Walker River Paiute Tribe is seeking proposals from qualified contractors to construct a standard size Little League Field in the town of Schurz, NV. Our organization seeks to improve and enhance our community to encourage and motivate all youth within our community.

**DATES: NOVEMBER 7, 2024 – NOVEMBER 26, 2024**  
FOR ANY INFORMATION CONTACT WRPT FINANCE DIRECTOR, LISA  
VALDES BY EMAILING [LVALDES@WRPT.ORG](mailto:LVALDES@WRPT.ORG).



**Request for Proposals (RFP)**  
**Walker River Paiute Tribe – Little League Baseball**  
**Open: November 7, 2024 – November 26, 2024**

**OPENING STATEMENT:**

The Walker River Paiute Tribe of Schurz, Nevada is seeking a contractor to construct a standard size Little League Field. There are children that participate in leagues from t-ball to major little league. The Tribe currently does not have a local ball field for practice or play. This project will construct facilities that will encourage our community members to get outdoors and participate in healthy activities.

**BACKGROUND AND REQUIREMENTS:**

**#1 -Little League Field:** Work will include land leveling, fencing (all around the field & backstop), installation of artificial turf (in-field and out-field), safe rail on outfield fence, covered dugouts with benches and areas for pitchers to warm up. The field should be the size of a standard little league field with a 200' outfield fence and 60' basepaths; all other measurements should be standard for little league baseball. The field should mark necessary areas for T-ball.

Include costs for bleachers and a combination concession stand/supply storage building with a cement floor. Costs for the concession stand should include water and electrical hookups. The cost for a scoreboard should also be included.

**PERIOD OF PERFORMANCE AND FUNDS AVAILABILITY:**

Once a contractor is selected and a contract is approved by the Tribal Council, the Contractor will have 90 days to complete the selected project. The funds for this project are from the Governor's Recovery Fund – Nevada Indian Commission's Tribal ARPA Subgrant and the Indian Housing Block Grant- Community Park Activities.

**SCOPE OF WORK AND MILESTONES**

The contractor will work with the Tribe's Project Manager to ensure that costs are being followed, work is progressing according to the approved timeframe and other Tribal employees/representatives that are involved, when necessary, i.e., land, water hook-up, etc.

**RFP REQUIREMENTS:** Information included in proposals must include:

A. Statement of similar work done within the past 10 years; provide examples, projects and companies/tribes that you have worked for.

- B. Resumes of core team members of construction company who will work on this project; resumes must note education/training and experience of work on similar projects.
- C. Calendar of proposed work phases.
- D. Tribal or other minority preference must be requested; information must be provided to prove such preference, ie. Tribal, women owned, Veterans, etc.
- E. Budget should be broken down into specific items, i.e., land leveling, fencing, turf, etc.
- E. Performance Security – Performance and Payment Bonds; the Tribe shall require performance and payment bonds for construction that exceeds \$100,000.00.

**BUDGET:** The budget should include costs for the following and in the specific order:

1. Land Leveling
2. Fencing
3. Covered Dugouts
4. Outfield Turf and Installation
5. Building – Combined Concession/Maintenance Room
6. Electrical Hookup to Building
7. Water Hookup to Building
8. Bleachers/Benches – 4 High, 6 High or 8 High
9. Scoreboard

Contractors can submit one proposal and budgets for each of the listed items 1 through 9. The cost proposal must include payment of the Tribe’s sales and use taxes, and TERO fee. All materials must be delivered to the Reservation so ownership is transferred on the Reservation so that the Tribe’s sales and use tax will apply. The Tribal Employment Rights Ordinance (“TERO”) requires a 3% fee to be paid to the TERO Department on construction projects over \$25,000 or more. Note the Davis-Bacon Act does not apply to this project.

**DEADLINE FOR QUESTIONS:** All questions on this RFP must be submitted in writing via email to Lisa Valdes, Finance Director, [lvaldes@wrpt.org](mailto:lvaldes@wrpt.org) by November 21, 2024, at 5:00 pm PST. Answers will be made via email no later than November 25, 2024. Contractors can visit the site by contacting Lisa Valdes- Finance Director, to make arrangements.

**DEADLINE & SUBMITTAL REQUIREMENTS:** Proposals must be submitted via email or physically delivered by Tuesday, November 26, 2024, at 4:00 pm PST. Must be emailed to: [lvaldes@wrpt.org](mailto:lvaldes@wrpt.org) or dropped off at the Tribal Administration building, 1022 Hospital Road, Schurz, Nevada, by that time.

**EVALUATION FACTORS:** Proposals will be evaluated on work experience, reasonable budget, minority preference, past experience working on similar projects and knowledge of construction. The construction company(s) selected will enter into a contract with the Tribe, noting the agreed upon contract amount, scope of work and any other specific requirements such as all applicable

Tribal and Federal laws governing projects funded with Federal funds. The contract will be awarded to the lowest and most responsible party or proposer as determined by the Tribe.

A decision will be made by the Tribal Council at the Regular Tribal Council meeting held on December 12, 2024, via a Tribal Council Resolution.

**TRIBAL STATEMENT:**

***The Walker River Paiute Tribe reserves the right to reject any and all proposals.***